

Central States Communication Association
Public Relations Interest Group Bylaws

Article I. Name

1. The name of the interest group/caucus/section shall be called Public Relations Interest Group

Article II. Purpose

The purpose of the Public Relations Interest Group is to provide an outlet for scholarship, teaching and service pertaining to issues relevant to public relations scholars within the communication discipline. We are particularly interested in the promotion of theory and practice that advances our members as teachers and scholars within the academic and professional public relations communities.

Article III. Membership

1. Membership in the Public Relations Interest Group shall be open to all those who are members in good standing in the Central States Communication Association and who are interested in advancing the purpose of the Public Relations Interest Group.

Article IV. Officers

1. The officers of the Public Relations Interest Group shall be a Chair, Vice-Chair, Secretary, and an appropriate number of Reviewers as determined by the Chair.
2. Succession shall be automatic from Secretary to Vice-Chair to Chair during the business meeting held at the annual convention. The term for these offices shall be one year.
3. Paper reviewers will be appointed anew each year at the discretion of the Chair.
4. The Secretary shall be elected at the annual business meeting and shall assume this position at the business meeting subsequent to which they were elected.
5. The Chair shall serve as the presiding officer of all Public Relations Interest Group business meetings. The Chair shall also serve as program planner for the annual convention. The Chair shall also be responsible for carrying out any activities requested by the Association in support of the Public Relations Interest Group.
6. The Vice-Chair shall assist the Chair in planning the Public Relations Interest Group's program offerings for the annual convention or any other activities as requested by the Chair or

the Association. The Vice-Chair shall perform the duties of the Chair in the event of that officer's absence or incapacity.

7. The Secretary shall be responsible for maintaining a written record of the business meetings of the interest group/caucus/section held at the annual meeting in the year following this officer's election. It shall also be the responsibility of the secretary to maintain a record of attendance. The Secretary shall be responsible for transmitting these records to the Chair within a reasonable period following the business meeting of the interest group. The Secretary shall also be responsible for providing the membership with copies of minutes for approval at the subsequent business meeting.

8. Reviewers shall be responsible for making judgments about submitted papers and panels and any other activities requested by the Chair.

Article V. Executive Committee

The Executive Committee of the Public Relations Interest Group shall be composed of the Chair, Vice-Chair, and Secretary.

Article VI. Meetings

1. An annual meeting will be held at the time and place designated by the Vice-President of CSCA at the annual convention. Additional business meetings may be scheduled if necessary by the interest group officers.

2. The number of members of the Public Relations Interest Group present at each meeting shall constitute a quorum.

3. The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall govern the Public Relations Interest Group in all cases to which they are applicable and in which they are not inconsistent with the Bylaws and any special rules of order the Public Relations Interest Group may adopt.

Article VII. Voting

1. All voting shall be decided by a simple majority, with the exception of changes to the bylaws.

2. The election of officers shall be conducted by voice support of for/yes, against/no, or abstain or written ballot depending on the agreed upon preference of the members in attendance. Ballots shall be tabulated by at least two members of the Public Relations Interest Group and confirmed by a member of the current Executive Committee.

3. All voting matters other than the election of officers shall be conducted by voice support of for/yes, against/no, or abstain. The voting majority shall be determined by the Chair. Should

any member present deem the voting majority to be unclear by voice support, a second vote shall be conducted using handraising designation.

Article VIII. Awards

1. The top competitive paper of the Public Relations Interest Group shall be designated the Dan Millar Research Paper Award. The winner of this award shall be determined by the Chair, based on Reviewer evaluations. Recipients will receive \$50.00 and a certificate.
2. The top student paper of the Public Relations Interest Group shall be designated the Dan Millar Student Paper Award. The winner of this award shall be determined by the Chair, based on Reviewer evaluations. Recipients will receive \$50.00 and a certificate.
3. All awards will be presented at the annual business meeting.

Article IX. Finances

1. The Executive Committee of CSCA allocates funds to each interest group each year. These funds shall be used in support of the interest group/caucus/section awards.
2. In the event that these allocated funds are less than \$100.00, the funds received shall be divided equally amongst the Public Relations Interest Group awards.
3. In the event that these allocated funds exceed \$100.00, any remaining money following the funding of the Public Relations Interest Group awards can be spent in support of the Public Relations Interest Group at the discretion of the Chair.

Article X. Amendment of Bylaws

1. Following their establishment, any amendments to the Public Relations Interest Group bylaws can be proposed by any member of the Executive Committee or by a petition of five members of the Public Relations Interest Group.
2. Public Relations Interest Group membership must be notified of any proposed amendments at least thirty days prior to the annual meeting. This notification is the responsibility of the Chair. So that the chair is provided with reasonable opportunity to notify membership, amendment petitions must be submitted to the Chair at least forty days prior to the annual meeting.
3. Amendments require the approval of two-thirds of the membership present at the annual meeting.