

## **CSCA Media Studies Interest Group Meeting Minutes**

Date: 4/22/2020

Virtual Meeting

### **Meeting called to order (Virtually)**

### **Presentation and Approval of the 2019 Minutes**

#### **2020 Submissions Summary**

- Total Paper Submissions: 29 (up from 16 in 2019)
  - 20 accepted, 9 rejected
- Discussion Panel Submissions: 4 (all accepted)
- Paper Panel Submissions: 2 (both accepted)
- Original media submissions: 0
- 19 volunteers for reviewing, chairing, and responding
  - All submissions had at least 2 reviewers, many had 3

#### **Award Winners Announced**

- Top Paper
  - The Problematization of Online “Community” When the SMS Closes by Andrew Herrmann, Eastern Tennessee State University
- Did not give an award for Top Panel or for Top Student Original Media due to no or low submissions.

#### **Old Business**

- New Online submission system
  - The new online submission system was in its second year this year. Past MSIG chair Jennifer Dunn was EXTREMELY helpful in fielding questions. Given that this system is not always intuitive, it will be likely that the past chair will be instrumental in facilitating this process in the years to come.
  - Major issues (continued from 2019)
    - When planners mark a submission as “accepted” or “rejected” the system automatically sends the submitter an email. Planners should not put anything into the system until decisions are finalized.
    - The system still sends emails as new information is entered into the system, even if that schedule is not yet finalized. Therefore, it is best to create the schedule in another format before entering it in the Ai system.
    - Still need to solicit volunteers to review, chair, and respond so that we will know who to contact and assign reviews to
      - Major issue: We used to do this via a google form, but we can no longer do so because we lost access to that account.

- Solution: The incoming Chair will need to solicit reviewers and chairs using a new form they create on their own. We'll need to keep a spreadsheet of both MSIG members AND volunteers, and pass them on to the new chair each year.
- Officer Duties:
  - Chair: plans the division
  - Vice chair: responds to the top paper panel
  - Secretary: takes notes
  - All officers: collaborate on top paper award final decisions, when needed
- Last year we revised the CFPs (Call for Papers) to increase submissions
  - Submissions increased drastically for individual papers and discussion panels
  - Need additional submissions for paper panels
  - Original Media – No submissions for original media again this year (none in 2019 either)
  - Part of the problem is likely that we have separate calls for traditional submissions and original media, but only one space for submissions
    - Causes confusion
    - The original media call for papers is listed second, so the information does not start until several pages into the call
    - We should consider engaging in more outreach for original media submissions, directly soliciting these submissions

### **Election of New Secretary**

(Secretary - Chicago, VP - Cincinnati, will plan for 2022 in Madison)

- Tucker Robinson- elected virtually
  - Missouri State University
  - robinson1990@missouristate.edu

### **Handing over of gavel to 2021 Chair and Planner, Tasha Dunn**

#### **New Business**

- Thanks to Dana Schowalter for her service as 2019-2020 Chair and Planner
- 2021 Virtual Conference
  - Date: March 23 – March 28, 2021
  - Theme: Inspire
- Ideas for “Inspire” theme

### **Meeting adjourned (Virtually)**