

Central States Communication Association

Performance Studies and Autoethnography Interest Group Bylaws

Article I. Name

1. The name of the interest group shall be called Performance Studies and Autoethnography Interest Group

Article II. Purpose

2. The purpose of the Performance Studies and Autoethnography Interest Group is to promote study, research, teaching, application, and public awareness of the artistic and cultural principles of performance and autoethnography.

Article III. Membership

Membership in the interest group shall be open to all those who are members in good standing in the Central States Communication Association and who are interested in advancing the purpose of the interest group/caucus/section.

Article IV. Officers

1. The officers of the Performance Studies and Autoethnography Interest Group shall be a Chair, Vice-Chair, Secretary, and an appropriate number of Reviewers as determined by the Chair.

2. Only individuals who are members of the Central States Communication Association and the Performance Studies and Autoethnography Interest Group (as designated at the time of convention registration and membership renewal) are eligible for office.

3. Succession shall be automatic from Secretary to Vice-Chair to Chair during the business meeting held at the annual convention. The term for these offices shall be one year.

4. Reviewers will be appointed anew each year at the discretion of the Chair.

5. The Secretary shall be elected at the annual business meeting and shall assume this position at the business meeting subsequent to which they were elected.

6. The Chair shall serve as the presiding officer of all Performance Studies and Autoethnography Interest Group business meetings. The Chair shall also serve as program planner for the annual convention. The Chair shall be responsible for carrying out any activities requested by the Association in support of the Performance Studies and Autoethnography Interest Group, including the distribution of calls for applications for the Central States Communication Association Outstanding Scholar in Performance

Studies and Autoethnography Award, concurrent with the distribution of the call for papers for the interest group.

7. The Vice-Chair shall assist the Chair in planning the Interest Group's program offerings for the annual convention or any other activities as requested by the Chair or the Association. The Vice-Chair shall perform the duties of the Chair in the event of that officer's absence or incapacity.

8. The Secretary shall be responsible for maintaining a written record of the business meetings of the Performance Studies and Autoethnography Interest Group held at the annual meeting in the year following this officer's election. It shall also be the responsibility of the secretary to maintain a record of attendance. The Secretary shall be responsible for transmitting these records to the Chair within a reasonable period following the business meeting of the interest group. The Secretary shall also be responsible for providing the membership with copies of minutes for approval at the subsequent business meeting.

9. Reviewers shall be responsible for making judgments about submitted papers and panels and any other activities requested by the Chair.

10. In the event of an officer resigning their position, the officer that was slated to succeed the resignee shall immediately assume the title and responsibilities of the resignee. This assumption of duties entails up to, and including, program planning for the annual convention. In the case of a secretarial resignation that occurs prior to the discharging of their duties, the chair shall call for a snap election at the beginning of the next business meeting, immediately after the approval of the minutes, and before any other business is conducted. The newly elected secretary shall then record the proceedings of the business meeting, and produce minutes after the meeting concludes. In the case of a vice chair's resignation after the officer has completed their secretarial duties, the chair shall acquire the minutes from the prior year's business meeting, and retain them. The elected secretary shall then assume the role of vice chair. In the case of a chair's resignation, the vice chair shall assume the role of chair.

Article V. Executive Committee

1. The Executive Committee of the Performance Studies and Autoethnography Interest Group shall be composed of the Chair, Vice-Chair, and Secretary.

Article VI. Meetings

1. An annual meeting will be held at the time and place designated by the Vice-President of CSCA at the annual convention. Additional business meetings may be scheduled if necessary by the interest group officers.

2. The number of members of the Performance Studies and Autoethnography Interest Group present at each meeting shall constitute a quorum.

3. The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall govern the interest group/caucus/section in all cases to which they are applicable and in which they are not inconsistent with the Bylaws and any special rules of order the Performance Studies and Autoethnography Interest Group may adopt.

Article VII. Voting

1. All voting shall be decided by a simple majority, with the exception of changes to the bylaws.
2. The election of officers shall be conducted by written ballot. Ballots shall be tabulated by at least two members of the interest group/caucus/section.
3. All voting matters other than the election of officers shall be conducted by voice support of for/yes, against/no, or abstain. The voting majority shall be determined by the Chair. Should any member present deem the voting majority to be unclear by voice support, a second vote shall be conducted using hand-raising designation.

Article VIII. Awards

1. The top competitive paper of the Performance Studies and Autoethnography Interest Group shall be designated the Performance Studies and Autoethnography Interest Group Top Competitive Paper Award. The winner of this award shall be determined by the Chair, based on Reviewer evaluations. Recipients will receive \$50.00 and a certificate.
2. The top competitive debut paper of the Performance Studies and Autoethnography Interest Group shall be designated the Performance Studies and Autoethnography Interest Group Top Debut Paper Award. "Debut" means first time presentations at the graduate student level or higher at CSCA in any interest area. The winner of this award shall be determined by the Chair, based on Reviewer evaluations. Recipients will receive \$50.00 and a certificate.
3. Members may apply or be nominated for the Central States Communication Association Outstanding Scholar in Performance Studies and Autoethnography Award. This award is given to a scholar who has made significant contributions to performance studies and/or autoethnographic scholarship, and has been a significant contributor to/from the Central States region. The winner of this award shall be determined by the Chair, based on Reviewer evaluations. The award recipient will receive recognition, and her/his work may be featured at a conference session. The Chair is responsible for distributing a call for applications for this award concurrent with the distribution of the call for papers for the interest group.
4. The Outstanding Article in Performance Studies shall potentially be awarded each year, at the discretion of the executive committee. This award is given to an author or co-authors who have made a significant contribution to performance studies through publication of an academic article. Applicants must be members of the Central States

Communication Association Performance Studies and Autoethnography interest group at the time of submission. Essays eligible for this award should be published no more than two years prior to the submission deadline for the meeting to be held the following year. Nominations for this award must be submitted to the Chair by the close of conference submissions. The executive committee will be tasked with determining the winner of this award. Recipients will receive a certificate. The Chair is responsible for distributing a call for applications for this award concurrent with the distribution of the call for papers for the interest group.

5. The Outstanding Article in Autoethnography shall be awarded each year, at the discretion of the executive committee. This award is given to an author or co-authors who have made a significant contribution to autoethnography through the publication of an academic article. Applicants must be members of the Central States Communication Association Performance Studies and Autoethnography interest group. Essays eligible for this award should be published no more than two years prior to the submission deadline for the meeting to be held the following year. Nominations for this award must be submitted to the Chair by the close of conference submissions. The executive committee will be tasked with determining the winner of this award. Recipients will receive a certificate. The Chair is responsible for distributing a call for applications for this award concurrent with the distribution of the call for papers for the interest group.

6. The Outstanding Book in Performance Studies and Autoethnography is given to an author or co-authors who have made a significant contribution to performance studies and/or autoethnography through the publication of a book in performance studies and/or autoethnography. Books eligible for this award should be published no more than five years prior to the submission deadline for the meeting to be held the following year. Applicants must be members of the Central States Communication Association Performance Studies and Autoethnography interest group at the time of submission. Nominations for this award must be submitted to the Chair by the close of conference submissions. The executive committee will be tasked with determining the winner of this award. Recipients will receive a certificate. The Chair is responsible for distributing a call for applications for this award concurrent with the distribution of the call for papers for the interest group.

7. All awards will be presented at the annual business meeting.

Article IX. Finances

1. The Executive Committee of CSCA allocates funds to each interest group each year. These funds shall be used in support of the Performance Studies and Autoethnography Interest Group awards.

2. In the event that these allocated funds are less than \$100.00, the funds received shall be divided equally amongst the Performance Studies and Autoethnography Interest Group awards.

3. In the event that these allocated funds exceed \$100.00, any remaining money following the funding of the Performance Studies and Autoethnography Interest Group awards can be spent in support of the Performance Studies and Autoethnography Interest Group at the discretion of the Chair.

Article X. Amendment of Bylaws

1. Following their establishment, any amendments to the Performance Studies and Autoethnography Interest Group bylaws can be proposed by any member of the Executive Committee or by a petition of five members of the Performance Studies and Autoethnography Interest Group.

2. Performance Studies and Autoethnography Interest Group Executive Committee members and/or groups of five members may propose amendments to the bylaws on the floor at the annual business meeting, as well as prior to meeting via the interest group Chair. It is the duty of the Chair to bring these proposed amendments to the floor for debate.

3. Amendments require the approval of two-thirds of the membership present at the annual meeting.