

Basic Course Interest Group Business Meeting
April 6, 2019
CSCA 2019 - Omaha, NE
Iowa Room

Meeting was called to order at 8:00 am by Josh Westwick

Chair – Josh Westwick (South Dakota State University)

Vice Chair – Kevin Stoller (Indiana University-Purdue University at Fort Wayne)

Secretary – Kody Frey (University of Kentucky)

16 people in attendance

1. Approval of Minutes

A motion to approve the 2018 minutes, with no changes or additions, was made by Kelli Chromey and seconded by Amber Alvey. The minutes were unanimously approved.

2. 2019 Convention Planner's Report

- a. Josh Westwick reported that the division was able to fill all 10 allotted slots for the conference. We received 9 panel presentations (8 accepted), 5 paper submissions (3 accepted), and retained 1 slot for the business meeting.
- b. Stressed the importance of getting more people actively engaged in creative submissions to the conference.

3. 2020 Convention Planner's Report

- a. Will take place in Chicago.
- b. Division received 9 slots, including the business meeting. Kevin Stoller reiterated that we need a lot of submissions to create momentum for a strong conference. Stated that we may lose spots as a result of a lack of submissions and that these spots are hard to reclaim in the future.

4. Awards

a. Douglas M. Trank – Top Paper Award

The Effect of Rapport on Instructor Self-Efficacy and Learner Empowerment in Basic Communication Course Training

Nick Tatum, Abilene Christian University

Seth Frei, Texas State University

b. Melissa Beal – Top Panel Award

Administrivia Trifecta: Basic Course Dialogue Perspectives

Chair:

Tiffany Wang, University of Montevallo

Presenters:

Joshua Westwick, South Dakota State University

Kelli Jean Chromey, South Dakota State University

Amber Alvey, South Dakota State University

Stephen Hunt, Illinois State University

Cheri J Simonds, Illinois State University

Alex Kritselis, Illinois State University

Jill Tyler, University of South Dakota

Aimee Anne Sorensen, The University of South Dakota

Derek Zomer, University of South Dakota

Nancy Curtain, Millikin University

- c. Josh Westwick thanked division reviewers for their service.

5. Secretary Election

- a. Stevie Munz (Utah Valley State University) and Ashley Edwards (University of Wisconsin – La Crosse) received nominations.
- b. A motion to close the nominations was made by Kelli Chromey and seconded by Amber Alvey.
- c. Paper and panel reviewer sheet was passed to attendees while votes were tallied.
- d. Stevie Munz is elected as Division Secretary
 - i. Email: smunz@uvu.edu

Old Business

6. Future Award Funding

- a. Josh Westwick informed division that Trank and Beal awards have been interest-group level awards and not CSCA awards
 - i. Means they are not listed as official awards recognized by CSCA
- b. Executive committee passed a resolution stating that in order for CSCA to recognize an award organization wide it must be endowed. Both awards were not endowed.
- c. Since development, Melissa Beal has generously provided a check to the organization to endow her award.
- d. Trank award is still not officially a CSCA sponsored or recognized award
 - i. Josh Westwick proposed a conversation about whether we should pursue endowment of this award. Would need to undertake fundraising, provide \$2500 endowment, and keep enough money to fund award (\$50) annually. Opens floor for discussion.
- e. Need to get clarification from CSCA regarding fundraising guidelines. Typically consists of member funding and contributions.
- f. Karla Hunter suggested describing Douglas Trank as an important division figure. Idea is that if people feel strongly enough that we should have award then more information should also help.
- g. Ashley Edwards asked about percentage of other divisions that have endowed awards. Collaboration needed with Executive Director to determine answer.
- h. Endowment will have no effect on presentation of awards elsewhere.
- i. Josh Westwick suggested that endowment would be the best option.
 - i. Asked body for approval to investigate the process of endowment further.
 - ii. Received unanimous approval to proceed with potential fundraising.

New Business

7. Next Year's Conference Ideas (Facilitated by Kevin Stroller)

- a. Karla Hunter – Universal course design to overcome existing ableism
- b. Kelli Chromey – Identifying types of students we are actively trying to recruit in role as front porch
- c. Ashley Edwards – Shifting spaces of student engagement; new media as sites of public address
- d. Lauren Johnson – Panels designed to support graduate students in assistant roles
- e. Dena Huisman – Managing basic course at institutions without graduate students
- f. Stevie Munz – Panel on identity and the decolonization of the basic course
- g. Karla Hunter – How are universities handling HRC guidelines; how do Community Colleges adjust?
- h. Kelli Chromey – How do we bridge gap between large and small institutions?
- i. Tim McKenna-Buchanan – Creating assessment partnerships between large and small institutions?
- j. Josh Westwick – Partnerships between grad students and colleagues at community and technical colleges who have assessment data but aren't sure what to do with it
- k. Kevin Stroller – Highlighting how seasoned course directors have broken through boundaries
- l. Dena Huisman – Boundaries of support and separation in role as basic course director; how do we deal with culture of position as someone who is always expected to be available?
- m. Michael Burns – Opportunities for basic course programs in Study Abroad
- n. Lauren Johnson – How do we move the basic course into online spaces?

- o. Josh Westwick – Conversation about what we call ourselves as a division; how might the term ‘basic’ be providing limitations to the field (e.g., foundation, core, essential, introductory)
- p. Ashley Edwards – Mental health and the role of the basic course on the front line.
- q. Michael Burns – Possibility for a BC short-course? Is it possible to have a creative workshop (e.g., how to set up the basic course abroad)?

8. Announcements

- a. Basic Course Directors Conference will take place from May 17-18 in Sioux Falls, South Dakota. Registration ends Friday, April 12. Josh Westwick reiterated the conference as a critical site for connections, research, and support.
- b. Kody Frey encouraged submissions to the Basic Communication Course Annual. The journal is hosted online by the University of Dayton and submissions will be open until October.
- c. University of Wisconsin – La Crosse is hiring for the foundational course. Handouts were provided with additional information about the position.

9. Passing the Gavel – Notes from Kevin

- a. Please be diligent in watching emails and think about submitting materials to the conference in 2020. Also thanked the attendees for coming to an 8 am panel.

10. Adjournment

A motion to adjourn was made by Josh Westwick and seconded by Dena Huisman. The motion received unanimous support.