

Do not ship sales materials to arrive at the Concourse Hotel before Monday, April 13, 2015. All materials shipped on this date or later will be stored by the Madison Concourse Hotel at no cost. Any materials received before this date may be misplaced and a charge may be assessed to the shipping organization. Shipments must be pre-paid by the sender. Ship to the following address:

Madison Concourse Hotel 1 West Dayton Street Madison, WI 53703

Boxes should be numbered (1 of 3, 2 of 3, etc.) and labeled as followed:

"Please hold for Central States Communication Conference, Apr 16-19, 2015 "

Sales representatives are expected to make their own accommodations arrangements. See our [hotel listing](#) for more information on Conference hotel.

Representatives are responsible for packing up their exhibit materials after the Conference and payment of return shipment for their exhibit materials. Prepaid packages may be left on the exhibit tables to be shipped. Other items left on-site will be claimed or discarded.